



Welcome to HeartLight Wedding and Event Center

WEDDINGS/EVENT PACKAGES

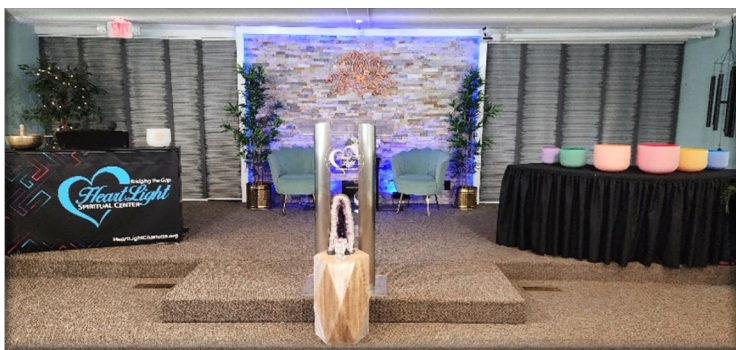
Located near the University City area of Charlotte, the center is surrounded by lush greenery and foliage and flower gardens creating a natural and colorful setting for your perfect day.

The center has two event spaces:

The charming, renovated 110-year-old Light House is the perfect venue for intimate gatherings. The Light House has its original hardwood flooring, offers neutral wall coloring, and is a charming setting with convenient amenities. Included are a prep kitchen with a big island for buffet presentations, seating inside and on our beautiful porch, and convenient parking for your guests. Guests will enjoy our porch swing overlooking our little secret garden of beautiful flowers and foliage adding outdoor tables and chairs for additional seating and offering a little bit of country living in our big city. Depending on the type of event, the 650 sq ft event space/reception area can host events with up to 50 guests.



The Sanctuary is a 1000 sq ft carpeted space that can host up to 75 in a theater style setting. With full a/v capabilities, it's a great space for Weddings, Workshops, Community Association Meetings, and more.



The two buildings are connected with a covered ramp that also extends to handicap parking area.

We look forward to working with you to plan a memorable live event! Reach out today to visit this unique event venue.

We appreciate your considering HeartLight for your wedding/reception, baby or bridal shower, gender reveal, birthday or any other special event.

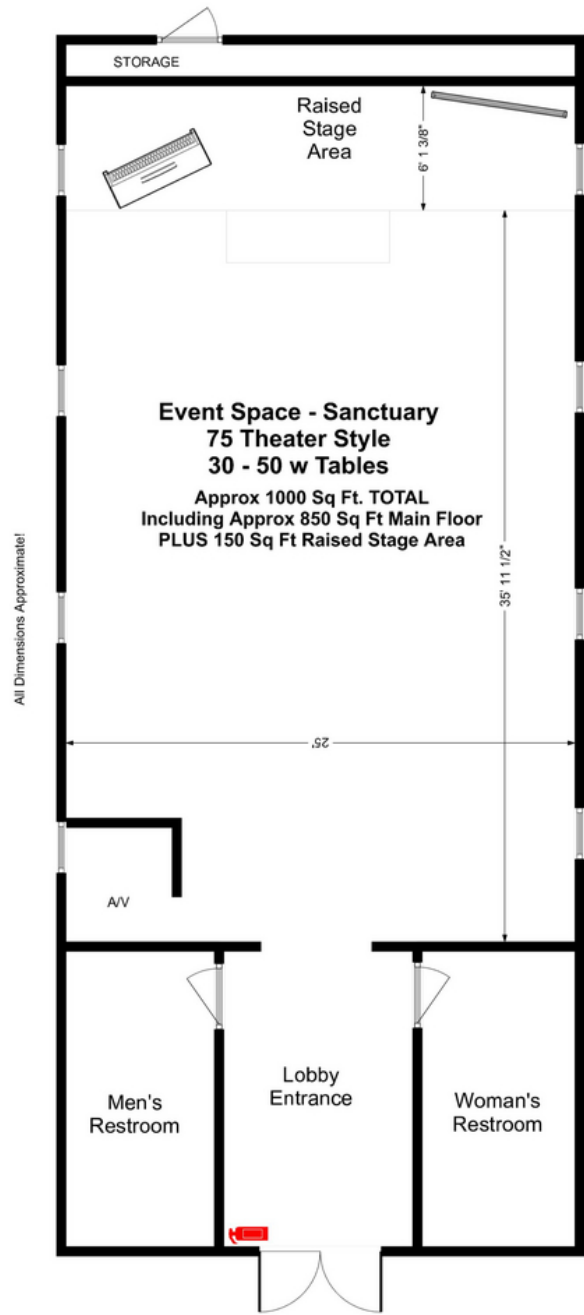
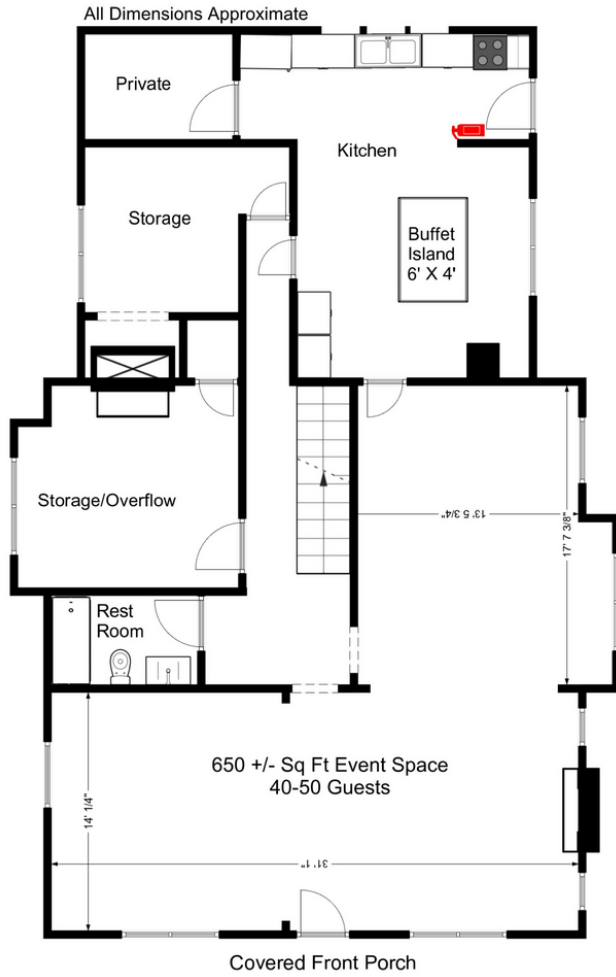
HeartLight Wedding and Event Center was created to be a service to the community by fulfilling a need for intimate, affordable, space to host the events that make life memorable. The Event Center is a service offered by HeartLight Spiritual Center.

HeartLight Wedding & Event Center
7300 Mallard Creek Rd, Charlotte NC 28262



www.WeddingsAndEventsCLT.com

704.699.7300



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HeartLight Event Center Pricing and General Guidelines

Rental Rates:

\$100 / hour Per Building – Sanctuary or Light House

\$175 / hour for Both Buildings – Sanctuary AND Light House

Items Included: 6' rectangular tables with chairs are part of the rental.

Optional Add-ons: Round tables, tablecloths, event tent, A/V support, custom setup

Tent details: (<https://www.quicktents.com/products/16-x-32-party-tent-white>)

3rd Party Add-ons: Weddings: HeartLight Minister, Rehearsal with Minister, HeartLight Witnesses
A/V Coordinator, Professional Decorator

Payment/Cancellation Policies:

Payments: 50% deposit to book your event
Remaining 50% due 30 days prior to event

Event may be cancelled if balance due is not paid 30 days prior.

Payments accepted: Cash, Check, Creditcard, PayPal, CashApp

Cancellations: All Cancellations are subject to a \$50 Admin Fee deducted from refund.

~ 90+ Days from Event: Full Refund (Less Admin Fee)

~ 90 - 31 Days from Event: 50% Refund (Less Admin Fee)

~ 30 Days from Event: No Refund

General Guidelines:

Rental Time: Arrival and departure times are the beginning and ending times of the agreement. Rental time starts when you enter to set-up/decorate, hold event, cleanup and ends when you exit. There is no additional set-up or tear down time granted outside the contract hours.

Alcohol: Wine, Beer and Champagne are acceptable. We do not have a liquor license, therefore, Liquor (anything that needs to be purchased at an ABC Store) requires an ABC One-time Event Permit. 2 Week processing and \$50 fee to obtain the permit from <https://abc.nc.gov/Permit/SpecialPermits>

Decorations: All decorations must be free standing. (Note: Ceilings are 7'9") Nothing may be attached to the walls. No confetti allowed. Battery operated candles only – No open flames.

Hours: We accept rentals from 8 Am to 11 PM. Viewings are by appointment only.

Noise: HeartLight is located in a residential neighborhood. Following Mecklenburg guidelines, sound must be no greater than 85 Decibels and must stop by 9 on weekdays and 11 on weekends.

Security Deposit Options: Renter can either provide a \$200 Cash Deposit or put a credit card on file for any issues with cleaning, damage or fees for going past event end time.

